

**Village Board Meeting and Public Hearing
November 16th, 2021
at the Town and Village Hall at 6:00pm.**

Attended:	John Burrell	Mayor
	Doug Bush	Trustee
	Caitlin Croft	Trustee
	Ed Imhoff	Trustee
	Sean Lowes	Trustee
	Mark Chudy	DPW Supervisor
	Ben Slotman	Engineer
	Gary Palumbo	Planner

Also Attended: Richard Stanton, Greg Cappelli, David Parker via Zoom. In person Kathleen Kellogg.

Mayor Burrell called the meeting to order at 6:00pm.

Pledge to the flag

Business from the floor

None

Good News

Mayor Burrell opened with good news that the Village's revenue is exceeding targets due to an increase in the quarterly sales and mortgage tax distributions. Additionally we discovered that the mortgage tax distribution was missed from Cattaraugus County and they will be sending out as soon as possible.

Minutes from 10/19/2021

Motion: by Mr. Bush to approve the minutes from October 19th.

Second: by Mr. Lowes All ayes. Carried

Financial Report from October 31, 2021 and Audit of Claims

Motion: to accept the financial report by Mr. Imhoff

Second: by Ms. Croft All ayes. Carried

Motion: by Ms. Croft to accept the Audit of Claims

Second: by Mr. Bush All ayes. Carried

Mayors Report

10/27/2021 Met with Town of Concord regarding Wastewater Operations.

Motion: for Mayor to sign the wastewater contracts with the Town of Concord by Ms. Croft.

Second: by Mr. Lowes All ayes. Carried

11/12/2021 Skate Park meeting.

An RFP for the design and build of the skate park will be sent to firms. All needed funds for the construction have been raised with an additional amount reserved for ongoing maintenance. There will need to be additional fundraisers for the park to ensure that the maintenance is properly funded. The board had discussions on the location of the skate park which is currently planned for behind the grandstand in the Village Park.

Waste Water Plant Tour 6:00am and 1pm on 11/18/21

11/23/21 Four Flushers Meeting

DRI Application Update – The first of two \$10 million Downtown Revitalization Initiative grants was awarded. We were not selected but are still in the running for the second grant. The Village and Town are planning to use this grant towards the development of affordable housing for local employees, reduce the worker commute, and keep their children in local schools.

Town/Village Planner Position

Gary Palumbo put in a letter of resignation effective December 7th. Mr. Palumbo stated he will take a planner position with the Town of Amherst where he resides.

Motion: by Ms. Croft to accept the letter of resignation.

Second: by Mr. Lowes All ayes. Carried

The Planner position leads multiple Town and Village groups and is vital to properly manage the area's growth. Mayor Burrell thanked Mr. Palumbo for his service as both a consultant and full-time employee.

Mr. Palumbo provided the first 10-year Strategic Plan, outlining goals, accomplishments and resources for the Town and Village Planner position, and establishing objectives and action items for the coming year. The position interacts with the Code Enforcement Officer, Planning Boards and Zoning Board of Appeals, along with the Town and Village Boards, The Engineering Department and other municipalities such as the Town of Great Valley in contracting for the planner's services. He recommended updating the document annually.

11/16/21 NYCOM Finance Policy Committee Meeting

Department and Committee Reports

Planning – Nancy Rogan/Doug Bush-Caitlin Croft/Gary Palumbo

Motion: to accept the Planning report by Mr. Bush

Second: by Mr. Imhoff All ayes. Carried

Motion: to open the Public Hearing for consideration of adopting a temporary moratorium on accepting, processing, and issuing of permits for secondary or accessory dwelling units on residentially zoned property by Ms. Croft

Second: by Mr. Bush All ayes. Carried

Gary spoke about the 6 month moratorium and committee met 8 times and the last 2 months shared the draft amendments with the planning board. Committee and planning board met and approved the process. The key is redefined a few things. Gary discussed the changes. Mayor Burrell added that we have left it up to the committee and we are the control. A good job has been done and appreciates all of the time the committee has put into it. Mr. Bush thought it went very well and all of the board agreed it was a great job.

Engineering

Motion: to accept the Engineering Report by Mr. Imhoff

Second: by Mr. Lowes All ayes. Carried

Motion: to accept the DPW report by Mr. Bush

Second: by Mr. Imhoff All ayes. Carried

Motion: to accept the Code Enforcement Report by Ms. Croft

Second: by Mr. Bush All ayes. Carried

Elk Creek Maintenance Project Update – I have not heard from the DEC and am working on the RFP stated Mr. Slotman.

Boiler Replacement Update – 6 weeks to get the materials so will be extending the contract thru the end of January. Will talk again but will need to rebid if they don't get it in by January 31st.

Motion: by Ms. Croft to extend to 2021 completion by the 31st of January for the furnace.

Second: by Mr. Bush All ayes. Carried

Streets - Mayor Burrell discussed the need to plan and budget for 3 large projects to improve Parkside, Fillmore, and Elizabeth Streets. These efforts need to be discussed and budgeted for in 2022.

Covid – 19 Mayor Burrell announced he is concerned about Covid-19 and asked for the Board's support to incentivize all ten of the village employees to become vaccinated. He

suggested awarding employees with a \$2,500 bonus in exchange for proof of the shots and booster. He said he doesn't agree with mandates but has been thinking a lot about incentive payments to keep the community and the workplace safe and healthy. He said the school is shut down for the week and the Town Hall has been closed, with Town Board meetings returned to the Zoom format and the potential for the Village Board meetings to follow suit. Burrell cited county statistics on infection rates as of Monday, November 15th. He reported there have been 162 deaths in the county, with 62 new cases, 41 patients in the hospital and 710 active cases, while 822 are quarantined in the county. The county's seven-day rolling average is 11.7 percent testing positive for the virus.

All board members and staff agreed that they do not know which employees have or haven't been vaccinated. Staffers had been preparing a report on government worker vaccines and other pandemic-related conditions but when the state restrictions were lifted, that effort had to be abandoned. I like to see that we have a happy work force Burrell stated, urging a public discussion about his proposal and pointing to an expected higher than anticipated sales and mortgage tax revenues which would cover all costs. He also pointed out that in spring and summer 2020 the state and county carried out a recommended procedure that the village followed; full-time pay for part-time work; and Covid sick time receives full pay without use of sick days.

Correspondence

Sheila Gallagher letter suggesting municipal recyclables collection has been abandoned despite a state mandate. Board members agreed that the village is following recycling rules and were unaware of any changes. Ms. Croft said she would look into the request for information and Mayor Burrell will respond to Ms. Gallagher.

Dan Rider letter urging no action on retail sales of cannabis in the Village.

Close the public hearing

Motion: to close the Public Hearing by Mr. Lowes

Second: by Ms. Croft All ayes. Carried

Motion: by Mr. Bush to extend the moratorium on accessory apartments for 90 days.

Second: by Mr. Imhoff All ayes. Carried

Public hearing for December 21st 2021 – Amendments to the Village's zoning code provisions that relate to establishment and operation of secondary dwelling units, and/or lockout rooms within the Village of Ellicottville

Motion: to set a public hearing for the December 21, 2021 by Mr. Imhoff

Second: by Mr. Lowes All ayes. Carried

Motion: to go into executive session by Mr. Lowes

Second: by Ms. Croft All ayes. Carried

Motion: to go out of executive session by Mr. Imhoff
Second: by Ms. Croft All ayes. Carried

Motion: to adjourn at 9:15pm by Ms. Croft
Second: by Mr. Bush All ayes. Carried