

VILLAGE OF ELLICOTTVILLE BOARD MEETING VIA PHONE

August 18, 2020

Attended:	John Burrell	Mayor
	Greg Cappelli	Trustee
	Richard Stanton	Attorney
	Mary Klahn	Clerk
	Gary Palumbo	Planner
	Patra Lowes	Trustee
	Doug Bush	Trustee

Also attended: Mark Chudy, Ed Imhoff, and John Thomas.

Call meeting to order at 6:00pm by Mayor Burrell

Good News

Annual Financial Report Update Document filed with the state on time.

Business from the Floor

Approve minutes

Regular Meeting Minutes July 21st, 2020

Motion: by Mr. Cappelli to accept with changes below

Second: by Ms. Lowes

Mr. Cappelli change under Bill Coolidge questions #3, 5 lines down it should say the prior owner was J&B Capital Partners who defaulted on the taxes.

Mr. Palumbo's report under 13 Elizabeth St. Should say, How much extra effort is spent on certain projects and who pays the bill?

All ayes Carried

July Financial Report

Motion: to accept the financial report by Mr. Cappelli.

Second: by Ms. Lowes All ayes Carried

Question by Ms. Lowes under Building Inspector personnel services – at Zero A8010.100 page 5 of 6 in general fund. Noting budgeted being .1 is payroll. .41 accounts when we pay the Town for Kelly Fredrickson. Mayor Burrell will have the Accountant adjust.

All ayes Carried

Audit of Claims

General Fund - Change amount to \$30,094.00 instead of \$29,367 added was NYCOM Annual Membership Fee for \$727.00

Sewer Fund - \$19,058.02

Motion: by Ms. Lowes to pay the bills.

Second: by Mr. Cappelli All ayes. Carried

Ms. Lowes asked what the bill for ½ of Golley's. Mayor Burrell responded it is for Building Inspectors truck.

Mayor's Report

Joint Fire Commission minutes

NYSIF Audit Report – all done electronically.

Department and Committee Reports for Approval

Planning Report

Motion: by Ms. Lowes to accept the Planning report.

Second: by Mr. Bush All ayes. Carried

Ms. Lowes asked Mr. Palumbo about the EBC new dumpster. It was addressed at the public hearing and had to approve the new refuse law replied Mr. Palumbo. This dumpster would now be shared by four businesses. Villaggio, EBC – old Gin Mill, Adventure Bound and now Ratchet Hatchet. Mr. Palumbo will go back and look being it has to be part of the final approval. All board members agreed they have had complaints.

Mr. Palumbo stated in response to concern raised last month regarding how much extra effort is spent on certain projects. Gary reported that he and Kelly Fredrickson are working on updating the fee schedule for permits and reviews. Specifically adding or adjusting: Site Plan Review for Single Family homes vs. commercial or large lot developments; separating area from use variances; adding a stand-alone review for architectural design review or historic district review. They are also creating thresholds and fees to support additional (per meeting) charges for extra or supplemental meetings for complex or controversial projects that require more than the typical 2 meetings. Additional fees for outside consulting for extra-ordinary legal, planning, environmental or engineering services will also be proposed.

Engineering

Code Enforcement Report

Motion: by Mr. Bush to accept the Code Enforcement Report.

Second: by Mr. Cappelli All ayes. Carried

July DPW Report

Motion: by Mr. Cappelli to accept the DPW Report.

Second: by Ms. Lowes. All ayes. Carried

Good complements on City Garage sidewalk. Mark Chudy added that he received a request for a no outlet sign on Van Buren. Ms. Lowes spoke about the Van Buren home owners association, and thinks they should pay for it. They do have deed covenants that they can do things. Mayor Burrell responded that they used to have a board and thinks it is no longer. The requestor needs to come to the board with a petition with the other home owners. Should he pay for it and put it up.

Some discussion on an under 30 day rental home on Van Buren. This area is Medium density not in Village Residential stated Mr. Palumbo. They need a license and we still have a moratorium on this.

Engineer Update – Mr. Cappelli stated that we have an offer letter ready for one of the candidates. The letter will be presented to the town board and the town will take the offer letter to the person. The offer letter has been reviewed by Richard Stanton and his change will be incorporated.

Parks – Patra Lowes

Mark Chudy and John Burrell met with Signature Sport Surfaces and received two proposals for the tennis courts and basketball court. Mayor Burrell suggests that we should wait until next year and work together when we are already renting the milling machine for the streets. Mr. Cappelli asked about maintenance? We need to come up with a program to cut the cost down. Talk to them and see what the fee would be for them to do the maintenance. Ms. Lowes stated we should think about what will happen if the skate park goes forward.

Beautification – Joe DiPasquale

Sidewalks – Mayor Burrell asked what was happening on the Mill Street sidewalk project. Mark Chudy stated that with COVID and Niles leaving we have some confusion about what needs to be done on Mill Street. A lot of drainage work needs to be done from McKinley. The structures are paid for and on hand. Mark

will meet with Niles. Survey work is done stated Mark. Jesse will supervise the water and Jiggs the sewer.

Special Events

EVL Half Marathon and 5K – All of the board members received the procedural changes for the race. What do you anticipate the numbers to be. Mr. Bush stated he is hoping for 1,000 but does not know if they have the interest. In the past we have had 2,000 participants and get them in and out in 3 hours. Now with the COVID regulations we will finish in 7 hours. Will out of state runners be limited? They will have to sign a supplemental waiver have to agree and executive order with travel regulations. Doug stated he will be policing. Mr. Cappelli feels it is well thought out. We are working with the police and coming up with a plan.

Motion: to allow the event by Mr. Cappelli

Second: by Ms. Lowes.

We do need a chair for the committee stated Mayor Burrell. Ms. Lowes stated she was not interested. Mr. Cappelli added that they have a system to simplify the process to get the comments that is working quite well.

Mr. Cappelli – yes, Ms. Lowes – yes and Mayor Burrell – Yes, Mr. Bush – recues himself being his event.

Refuse – Patra Lowes

Parking

Parking lines are all in place stated Mark Chudy.

Village Clerk – Mary Klahn

Old Business

Village Prosecutor – Richard Stanton has 3 names and dates scheduled to meet with them.

Water Department Rent Proposal – Waive Village Town Hall utility/rental fees, Waive Village mowing responsibilities at the Nannen Arboretum which would eliminate time and money spent on lawn maintenance for the Village DPW. Relocation of Town/Village Code Enforcement and Assessor to the Town Center at no charge to the Village. Continue to maintain the snow removal at the Town Center.

Motion: to accept the Towns Rent Proposal by Mr. Cappelli.

Second: by Mr. Bush All ayes. Carried

New Business

Ms. Lowes and Mr. Bush investigated the Fall Festival weekend currently known as the “Non-Fest”. Met with the Police Department and have had a request from EBC to put up a tent on their own property. This would fall under the state executive order guidelines for dining. Mr. Cappelli stated that no outside vendors or peddlers should be allowed. Allowing tents for owners only. Sidewalk cafes should be for existing businesses on their property. Need a closing date for tents. Peter Kreinheder is talking about the weekend before and during old fall festival weekends only. Patra, Doug and Kelly are setting up a meeting.

Correspondence

Adjournment

Motion: by Mr. Cappelli to adjourn.

Second: by Mr. Bush All ayes. Carried