

MINUTES OF THE
REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF ELLICOTTVILLE SEPTEMBER 18, 2019 at 6:00 pm
ELLICOTTVILLE TOWN HALL

<u>Present:</u>	Mathew McAndrew	Supervisor
	Ken Hinman	Councilman
	Greg Fitzpatrick	Councilman
	Steve Crowley	Councilman
	John Zervas	Councilman
	Tom Scharf	Highway Superintendent
	Kathleen Moriarty	Attorney for Town
	Robyn George	Town Clerk

Others present: John Thomas and Ginna Hensel, press, Mary Klahn, Mark Reinhard

Call meeting to order:

Supervisor McAndrew called the meeting to order at 6:00pm and led the Pledge to the Flag.

Privilege of the Floor

- Mark Reinhard - Concepts 2 Code

Mark Reinhard, a resident of Ellicottville and owner of Concepts 2 Code, offered his company's services to the Town at no cost. Specifically, he would set up a web-site that water customers could access to receive their bills on line. This would save the Town money on supplies and postage. Discussion followed and the Board suggested that he meet with the Town Clerk to over the process before a decision is made.

Approve Minutes

- Town Board Meeting - August 21, 2019
- Town Board Special Meeting - September 6, 2019

On motion by Mr. Crowley and second by Mr. Hinman the amended minutes of the August 21, 2019 and the September 6, 2019 Board meeting were

Accepted Ayes 5 - McAndrew, Crowley, Zervas, Hinman & Fitzpatrick
 Nays 0

Audit of Claims

- Pay Town bills on Distribution Report #08-19

On motion by Mr. Hinman and second by Mr. Fitzpatrick the following resolution was

Accepted Ayes 5 - McAndrew, Crowley, Zervas, Hinman & Fitzpatrick
Nays 0

Resolved that the Town bills be paid on General Ledger Distribution Report 08-19 as follows:

001 - General Fund A:	\$ 37,486.23		
002 - General Fund B:	\$ 4,374.87		
		General Fund Total:	\$ 41,861.10
003 - Highway DA	\$146,146.02		
004 - Highway DB	\$ 16,963.99		
		Highway Fund Total:	\$163,110.01
006 - Water	\$ 11,558.42		
		006 - Water Fund Total	<u>\$ 11,558.42</u>
		Grand Total:	\$216,529.53

Supervisor's Reports

- Supervisor's Report

On motion by Mr. Zervas and second by Mr. Crowley the Supervisor's August 2019 Financial Report was

Accepted Ayes 5 - McAndrew, Crowley, Zervas, Hinman & Fitzpatrick
Nays 0

- Shared Services Meeting

Supervisor McAndrew reviewed some of the ideas that were proposed at the Shared Services meeting that may be of interest to Ellicottville:

- Water/Sewer Consolidation - underway with the Village.
- Joint Copier lease - would not save the Town money.
- DPW Purchases on County bids - the Highway Supervisor will keep track of purchases made through County bids and the savings will be quantified.

- Human Resource Training - The County would provide annual training and policy development. General consensus that this would be a good idea.
- Dog Control - Not interested at this time
- Multijurisdictional Hazard Mitigation - to be used as a resource in addition to the Town's engineering department.
- Shared Code Enforcement with Mansfield - not cost effective for Mansfield at this time.
- Reassessment of Real Property - Probably not - Assessor will address.
- Joint Equipment Purchase - parts purchased through the Catt. Co. DPW, quantify savings.
- Maintenance of Vehicles - will quantify savings.
- Administrative Assistance for disaster Recovery - the County will help with paperwork and assist in recovering funds.
- Bucket truck to be purchased with the Village of Ellicottville - The Village is in need of a Bucket truck and the Town could use it for tree trimming, etc. It would cost each municipality \$18,000 plus 1/2 of \$7,000 for insurance and inspection per year. Maintenance can also be expensive. The Board questioned whether the Town has the manpower to utilize the truck and is not ready to authorize the purchase at this point.
- Folding of tax bills - the Town will quantify the savings for having the County fold the tax bills.

2018 payments for shared services have been approved by the State. After all municipalities have signed off, payment will be forthcoming.

- Solar Zoning Update

The Planning Board (plus John Zerfas and Cindy Dayton) discussed the various regulatory issues to include in the Zoning Amendment to allow and regulate solar farm development in the Town. The following steps are anticipated:

- Draft amendment reviewed by Planning Board at its September meeting.
- Final proposed amendment reviewed by Planning Board at October meeting and recommendation to send to Town Board.
- If acceptable, the Town Board could set a Public Hearing for December.

Present Written Department Reports for Approval

- Clerk's , Justices', Building Inspector's, Planners and Police Reports

On **motion** by Mr. Hinman and second by Mr. Crowley the Clerk's Report, Justice Report, Building Inspectors Report, Planners and the Police Report were:

Accepted Ayes 5 - McAndrew, Hinman, Crowley, Zerfas & Fitzpatrick
 Nays 0

Department Heads.

Don Auge (Absent) - Police Department

A meeting to discuss the EPOA agreement was set for September 20th at 4:00pm.

Niles Pierson (Absent) - Engineering Department Report

- Sommerville Valley/Jed Lane

The box culvert was installed at a total cost of \$250,000. The Highway Superintendent added that there was still some guardrail work to be finished.

- NYSERDA Town Center Project

The window installation is approximately 80% complete. A new sign was ordered on 8/26/19.

- Valley Village Road

A Letter of Intent for Valley Village Association, Inc. to take Ownership of Valley Village Road has been drafted. It will be presented at the Valley Village Association meeting next month.

- Water District Extension - adopted on 8/21/19
 - New IMA's, laws and rates will be adopted with an effective date of 1/1/20.
 - Town will own/control the entire water system and the Village will control the Sewer system.

- EFC Drinking Water Grant

The application for the grant has been submitted.

- Singer PRV Installation'

The water division installed two more Singer PRV's at Buchan Ridge and Plum Ridge.

Tom Scharf - Highway Department

- Work Zones

Mr. Scharf stated that people are not slowing down in work zones and it is putting lives in danger. The Board suggested he get the police involved and put up more work zone speed limit signs. He will also put a notice in the paper.

- Town Line Road

360 ton of rock was laid on Townline Road. The Town will get reimbursed for this via a grant.

- 2nd Shift Seasonal Workers

Mr. Scharf would like to hire 2 part-time seasonal workers in the winter to keep the roads safe and eliminate some over-time.

On motion by Mr. Crowley and second by Mr. Hinman the following resolution was:

Accepted Ayes 5 - McAndrew, Crowley, Zerfas, Hinman & Fitzpatrick
 Nays 0

Resolved that Mr. Scharf is authorized to hire 2 part-time seasonal drivers for the winter season at \$18.00 per hour.

- Quackenbush Road

The Highway Department will remove the culvert and add rock rip-rap on private property and bill the property owners for the cost.

New Business

- Set Budget Work session

Motion by Mr. Crowley and second by Mr. Fitzpatrick to set a budget work session on September 23 at 4:00pm. All Ayes. Carried.

- Nannen Arboretum Paving

The Nannen Arboretum Society thanked the Town for contributing to their paving project. They have agreed to use the extra funds to improve landscaping to eliminate some weed-whacking and to seal the paths every 2 to 3 years.

- Waiver of Marriage License Fees

On August 20th the Governor signed legislation waiving the state fee for marriage licenses for active duty member of the U.S. Armed Forces or their

spouses. The bill also gives local governments freedom to waive the fees they charge for marriage certificates for active duty service member or spouses.

On motion by Mr. Hinman and second by Mr. Zervas the following resolution was

Accepted Ayes 5 - McAndrew, Crowley, Zervas, Hinman & Fitzpatrick
Nays 0

Resolved that the Town of Ellicottville waive the local fees for marriage certificates for active duty service members or spouses.

- NYSIF Audit - Premium Difference \$13,443.07

Old Business

- 28 Parkside

Attorney Moriarty talked to Dick Rivers from the Catt. Co. Extension Service about deeding a disputed sliver of land at Parkside Dr. He said he will take it to his Board.

- EVGV Trail

Clearing of trees has progressed very fast thanks to the help of Carl Northrup.

- Bryant Hill Cemetery Drainage

Mr. Scharf was asked to get another quote for the curb at Bryant Hill Cemetery. It was suggested that he use DOT Specs and go 10" past the post.

- Northgate Village Dr. - recorded
- Water District IMA's

Water District IMA with the Mansfield and Great Valley which assess fees for debt service that is owed from the East Tank project along with a charge per parcel for overhead, management, capital improvement planning and engineering for the water and sewer systems. The Board would like more information and comparisons from last year before they make a decision.

- Planning Board Appointment

No one has come forward in the Town's search for a Planning Board member. One Board member recommended Tim Zervas. That possibility may be pursued.

- Website

- High-speed Internet

Mr. Fitzpatrick updated the Board on the progress of High-speed internet installation. Spectrum will hold a meeting on Oct. 1st and present an updated map. Armstrong will have a presentation on Oct. 9th.

- **Adjournment**

Motion by Mr. Hinman and second by Mr. Zerfas to adjourn the meeting at 8:00pm. All Ayes. Carried.

I, Robyn A. George, Clerk of the Town of Ellicottville, County of Cattaraugus, State of NY, do hereby certify that the foregoing constitutes the complete minutes of the Town Board Meeting held on the 18th day of September, 2019, approved by said Board on the 23rd day of October, 2019.

Robyn A. George, Town Clerk