



**TOWN AND VILLAGE OF ELLICOTTVILLE  
BUILDING / CODE ENFORCEMENT DIVISION**



**17 MILL ST.  
ELLICOTTVILLE, NY 14731**

**PHONE: (716) 699-4773**

**FAX: (716) 699-9005**

**PUBLIC IMPROVEMENT PERMIT APPLICATION**

*This application is for permission to construct the following Public Improvement in compliance with the Town and Village of Ellicottville's Local Law and Permit Fee Schedule*

**NAME OF APPLICANT:** \_\_\_\_\_

1. Date Application Submitted: \_\_\_\_\_
2. Planning Board Approval Date: \_\_\_\_\_
3. Type of Improvement and Estimated Cost:

Type of Improvement:

- Road Construction
- Water Line
- Drainage/Storm Water Management
- Sanitary Sewer
- Lighting
- Sidewalks
- Other: \_\_\_\_\_

Estimated Cost:

- \$: \_\_\_\_\_
- \$: \_\_\_\_\_
- \$: \_\_\_\_\_
- \$: \_\_\_\_\_
- \$: \_\_\_\_\_
- \$: \_\_\_\_\_
- \$: \_\_\_\_\_

**Total Estimated Costs:**                      \$: \_\_\_\_\_

4. Subdivision or Project Name: \_\_\_\_\_
5. Street Name: \_\_\_\_\_
6. Brief Description of Each Proposed Public Improvement, including:
  - Type: \_\_\_\_\_
  - Location: \_\_\_\_\_
  - Length: \_\_\_\_\_
  - Dimensions Overall: \_\_\_\_\_
  - Type of Material: \_\_\_\_\_
  - Depth of Improvement: \_\_\_\_\_
  - Height of Improvement: \_\_\_\_\_

7. Contractor (s): \_\_\_\_\_

*Use additional Sheets if Necessary – All Contractors Must be Listed*

Contractor’s Address: \_\_\_\_\_

Contractor’s Email: \_\_\_\_\_

Contractor’s Phone: \_\_\_\_\_

8. Applicant’s Engineer: \_\_\_\_\_

Engineer’s Address: \_\_\_\_\_

Engineer’s Email: \_\_\_\_\_

Engineer’s Phone: \_\_\_\_\_

**CHECKLIST OF ITEMS TO BE SUBMITTED:**

1. To – Scale Construction Drawings
2. Appropriate Easements, Dedications, Right-of-Way Agreements as necessary
3. Copy of Approval Letter from applicable Regulatory Agency
4. Performance Bond
5. Maintenance Bond
6. Public Improvement Permit Fee
7. Electronic and Hard Copy As-Built Drawings upon project completion

*By signing this Application, the applicant represents: He(She) is duly authorized to act on behalf of the applicant, and work under this permit shall be started within 60 days and completed within one year from the date of approval thereof. Any request for extension shall be addressed in writing to the Ellicottville Town or Village Board.*

*In consideration of the granting of this permit, the undersigned hereby agrees that if such permit is granted, the applicant will comply with the terms thereof, the law and regulations of the State of New York and the law, regulations and/or ordinances of the Town or Village of Ellicottville, conditions of which include but are not limited to:*

*A)All work will be performed in accordance with approved plans and specification and requirements of Federal, State, and Local Laws:*

*B)The Owner/Applicant will obtain and pay for all necessary permits;*

*C)The Owner/Applicant will notify the Town and Village Engineer 72 hours before commencing work under this permit;*

*D)Inspection by the Town, its engineers or agents during construction is solely for the Town. The Applicant, its Contractors and agents are solely responsible for proper engineering, construction methods and materials, conformance with specifications and safety of workers and the Public, and shall hold the Town and Village of Ellicottville, its agents, engineers and consultants harmless from any and all liability arising from applicant's activities pursuant to the Public Improvement Construction Permit.*

*E)As-built drawings will be submitted upon completion prior to issuance of CERTIFICATE OF COMPLIANCE / DEDICATION.*

*The Owner also warrants that he/she is cognizant of the fact that the Public Improvement fee is based on work being performed during normal working hours (7:00 a.m. to 5:00 p.m.) , Monday through Friday, except for legal holidays, and that deviations from such schedule or hours will require Town and Village Engineer approval and may also involve imposition of additional fees.*

Applicant's Signature: \_\_\_\_\_

Applicant's Name (Please Print): \_\_\_\_\_

I have reviewed the plan and specifications filed with the Application.

TOWN ENGINEER SIGNATURE: \_\_\_\_\_

TOWN ENGINEER NAME (PRINTED): \_\_\_\_\_

HIGHWAY SUPERINTENDENT SIGNATURE: \_\_\_\_\_

HIGHWAY SUPERINTENDENT NAME (PRINTED): \_\_\_\_\_

BUILDING INSPECTOR SIGNATURE: \_\_\_\_\_

BUILDING INSPECTOR NAME (PRINTED): \_\_\_\_\_

*THE BUILDING INSPECTOR WILL NOT APPROVE UNTIL ALL CHECKLIST ITEMS HAVE BEEN SUBMITTED, REVIEWED, AND APPROVED.*

DATE: \_\_\_\_\_

